

Date: 16<sup>th</sup> November 2021

**To: Members of the Recreation and Amenities Committee**

Cllrs M. Bartram (Chair), T. Bartram, Blanksby, Houghton, C. Mead and S. Macpherson.  
B. Davis.

Dear Councillor and Committee Members

You are summoned to attend a Meeting of the Recreation and Activities Committee (RAC), which will be held at **7pm on 22<sup>nd</sup> November 2021** at The Old School, Castleway, Willington.

Yours sincerely

*Rachel Male*

Rachel Male  
Locum Clerk

**AGENDA**

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business (if required)**
- 3. Declaration of Members' Interests**
  - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4. To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

*"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"*
- 5. Minutes**

To agree the Minutes of the RAC Meeting held on 25<sup>th</sup> October 2021 as a true record (attached at Item 5).
- 6. Play Area Inspections**

To consider the recent play area inspections, identify those items in need of repair/replacement and make a recommendation to Council (attached at Item 6).

- 7. Railway underpass, Twyford Road**  
To discuss brightening up the railway underpass.
- 8. Promotion of Tennis Courts Update**
- 9. Newsletter**  
To discuss any matters relating to the Newsletter.
- 10. Audit of Road Signs**  
To receive and consider identified signs which require either cleaning and/or repair.
- 11. Bins**  
To consider more bin options and cost of a double bin.
- 12. Christmas Tree update**  
To receive an update on when this is due to be planted.
- 13. Matters for the next Meeting (date to be confirmed at Committee meeting)**  
To agree Agenda Items to be included for the next Meeting.
- 14. Meeting close.**

***PLEASE NOTE THAT FOR ANY ITEM RECOMMENDED TO COUNCIL THAT INCURS EXPENDITURE, THE APPROPRIATE BUDGET HEADING SHOULD ALSO BE IDENTIFIED.***