

**Clerks Report June 2021**

	MINUTE NUMBER	RESOLUTION	ACTION
		<b>COUNCIL 8<sup>TH</sup> SEPTEMBER 2020</b>	
		<b>COUNCIL 13<sup>TH</sup> OCTOBER 2020</b>	
<b>12/2020</b>	131020/10 Clerk's Report	An update was provided on the Website Accessibility Regulations. It was confirmed that the website now has an accessibility statement, and further work was taking place.	ONGOING
<b>14/2020</b>	131020/13 Traffic Calming/Speed Cameras in Willington (Cllr Blanksby)	The Locum Clerk was also asked to report the speed detection sign on Repton Road, between Church View and Kingfisher Lane which wasn't working.	Reported to DCC 16.10.20 Ref. F737971 NO FURTHER ACTION Update DCC requested 25.1.21 Update DCC requested 6.4.21 Ref. F737971.
<b>17/2020</b>	131020/16 Flooding Strategy for Willington	<b>RESOLVED to set up an Informal Flooding Strategy Working Group as above, to report back to Council. The following Councillors agreed to take part; Cllrs Allsopp, M. Bartram, Houghton and Walters.</b>	All Councillors emailed and invited to participate 16.10.20
<b>19/020</b>	131020/18 Calon	<b>RESOLVED that the Locum Clerk writes to Calon asking if they would consider tidying up this village entrance.</b>	1) Email sent to Calon 16.10.20 2) Reply received from Calon; The task is currently out for tender with suppliers, the tender process is due for completion shortly with a start date of mid-November. 3) Calon emailed for update 25.1.21 4) A/A 22.2.21 5) Calon emailed for update 22.3.21

25/2020	131020/24 Corres. received	<p><b>RESOLVED that the Locum Clerk contact;</b>  <b>a) The developer to confirm their plans for this site</b>  <b>b) The Planning Authority to check the conditions that were attached to this permission.</b>  <b>This refers to Sand Brooks</b></p>	<p>1) Planning emailed 16.10.20                  2) No response                  3) Planning emailed 6.11.20                  4) Planning emailed 25.1.21                  5) Cllr AM asked to chase up 22.2.21</p>
<b>COUNCIL 10<sup>TH</sup> NOVEMBER 2020</b>			
<b>COUNCIL 24<sup>TH</sup> NOVEMBER 2020</b>			
<b>COUNCIL 8<sup>TH</sup> DECEMBER 2020</b>			
<b>COUNCIL 12<sup>TH</sup> JANUARY 2021</b>			
2/2021	120121/10 Report of Outcome of Standards Hearing (SDDC)	<p>1. That Willington Parish Council reviews its Code of Conduct and upgrades the Code to include, as a minimum, a clause that Councillors should not exhibit behaviour which “brings the Council or the office of Councillor into disrepute”.</p> <p>2. That Willington Parish Council considers any training opportunities to encourage team building and working together once all current Councillor vacancies are filled.</p> <p>3. That steps will be taken to explore the possibility of formally audio and video recording Committee and Council Meetings, and making those recordings available to members of the public.</p> <p>4. That Willington Parish Council seek advice on a policy or protocol relating to audio and video recording, which is legally and procedurally robust, and ensures that any recordings are not intimidatory in nature.</p>	<p>1) Ongoing                  2) Ongoing                  3) Ongoing                  4) Completed</p>
4/2021	120121/13 To Consider the Report of the Informal Working Group.	<p>a) that quotes be sought for the replacement of the two bins at Willington Marina with larger (224 litre) bins, to be presented to the next Council meeting for a decision.</p> <p>b) That SDDC be asked to repair/replace their bins that are damaged;</p>	<p>1) SDDC emailed 19.1.21                  2) SDDC emailed 19.1.21</p>

		<ol style="list-style-type: none"> <li>1. Twyford Rd/Orchard Close</li> <li>2. Layby on Twyford Rd/Frizzams Lane</li> <li>3. Outside Post Office</li> <li>4. Beech Avenue</li> </ol>	<ol style="list-style-type: none"> <li>3) Cllr AM asked to chase up 22.2.21</li> <li>4) SDDC emailed 6.4.21</li> <li>5) Reported to Council May 21</li> </ol>
		<b>COUNCIL 9<sup>th</sup> FEBRUARY 2021</b>	
		<b>COUNCIL 9<sup>th</sup> MARCH 2021</b>	
14/2021	090321/14 Dog Mess - Response Received from Neighbourhood Warden	RESOLVED that an Informal Working Group be formed to investigate a means of gathering data to present to South Derbyshire District Council as evidence of excessive dog mess, and to ask for further action to be taken. The Working Group to consist of Cllrs Blanksby, Houghton and MacPherson.	Action – Working Group
15/2021	090321/16 Maintenance on Pillar Clock	RESOLVED that the Locum Clerk write to the contractor and ask if there would be any financial penalties if the Council didn't take out a maintenance contract until the current warranty expired.	Contractor emailed 15.3.21
18/2021	090321/19 Little Library	<p>Further to Council's agreement in October 2020 to site a Little Library, permission had been sought from Network Rail. Network Rail required the following conditions;</p> <ol style="list-style-type: none"> <li>1) Willington Parish Council to agree to keep the library box in good repair</li> <li>2) Willington Parish Council to indemnify Network Rail against any liability or costs associated with the use and presence of the library</li> <li>3) Willington Parish Council to be responsible for securing any planning permission or other consent required for the library.</li> <li>4) Upon termination of the agreement, the Library and its foundations will be removed and the land made good by Willington Parish Council.</li> </ol>	<p>Providers emailed 7.4.21</p> <p>Further to additional information from insurers, this will be considered by Council in June.</p>

		<p>5) In the event Willington Parish Council does not comply with the above conditions, Network Reserve the right to carry out the duties on behalf of the Parish Council and recover any costs associated with the works.</p> <p><b>RESOLVED that the Parish Council accept the above conditions, but request that the installers agree to keep the box in good repair, and upon termination of the agreement the Library and its foundations be removed the land made good. Subject to a satisfactory response from the PC's insurer.</b></p>	
		<b>COUNCIL 13<sup>th</sup> APRIL 2021</b>	
22/2021	130421/18 Freeport Meeting Representative	<b>RESOLVED that Cllr T. Bartram represent Willington Parish Council at the Freeport Liaison Meetings and report back to Willington Parish Council. The next EMIP Liaison Meeting would take place on 21<sup>st</sup> April 2021 at 5.00 pm.</b>	Cllr Bartram to report to Council May 2021
23/2021	130421/19 Bowls Club Mower	<b>RESOLVED that the Locum Clerk establish the selling price of the mower from the previous maintenance provider.</b>	Report to Council May 2021
24/2021	130421/22 Mail Delivery	<p>Currently the Council does not have a formal address for delivery of mail, invoices etc., and it is suggested that a PO Box be used. The cost of PO Box Direct is £283.50 per annum.</p> <p><b>RESOLVED that the Locum Clerk arrange for a PO Box Direct.</b></p>	Ongoing
		<b>COUNCIL 18<sup>TH</sup> MAY 2021</b>	
25/2021	180521/11 Council Vacancies	<b>RESOLVED to advertise the remaining two Councillor vacancies on noticeboards and the website, for a period of one month. Following this all prospective Councillors to be</b>	Advertised. Closing date 30.6.21

		<b>invited to a zoom meeting before a decision is made at Council.</b>	
<b>26/2021</b>	<b>180521/27 Review of Inventory of Land and other Assets</b>	<b>RESOLVED that the Finance Committee be requested to review the Asset Register</b>	
<b>27/2021</b>	<b>180521/40 Noticeboard</b>	It was reported that the Noticeboard situated outside the Co-op has been removed due to refurbishment and would not be reinstated. This was currently being stored by the Co-op but needed removing and placing into storage arranged by Willington Parish Council. <b>RESOLVED that re-use of this noticeboard be considered by the RAC Committee.</b>	
<b>28/2021</b>	<b>180521/41 Bins</b>	<b>RESOLVED that the replacement bins be considered by the RAC Committee</b>	
<b>29/2021</b>	<b>180521/42 Grass Seed</b>	<b>RESOLVED that grass seed be purchased for the levelled-up area on Hall Lane Play Area, up to a maximum value of £20.00.</b>	This has been completed.
<b>30/2021</b>	<b>180521/46 Play Area Inspections</b>	<b>RESOLVED to ask the RAC Committee to consider the monthly play area inspections, and consider any remedial action where necessary.</b>	
<b>31/2021</b>	<b>180521/47 Public Rights of Way Minor Maintenance Agreement</b>	<b>RESOLVED that Derbyshire County Council be advised that the Council wish to participate in the scheme 2021-22, and that FOSIG Committee be requested to look into areas where this could be used.</b>	Completed. To be considered by FOSG

32/2021	180521/48 Correspondence	An email had been received regarding traffic concerns at the junction of Hall Lane and Repton Road. <b>RESOLVED to ask DCC to review concerns at this junction.</b>	DCC emailed