

**Willington Parish Council**  
Email: [clerk@willingtonpc.org.uk](mailto:clerk@willingtonpc.org.uk)

Minutes of the Neighbourhood Plan Steering Group Committee  
Held on **Monday 21<sup>st</sup> July 2021** at 7.00 pm at Willington Village Hall, 6 Twyford Road, Willington,  
Derbyshire, DE65 6DE.

Present; Cllrs Houghton (Chairman), Allsopp, M. Bartram and S. Mead.  
S. Carter, B. Davis, M. Bassett  
There was no Clerk in attendance at this Meeting.

**NP210721/1 To Receive Apologies for Absence**

Apologies for absence were received from Cllr C. Mead.

**NP210721/2 Variation of Order of Business**

None required.

**NP210721/3 Declaration of Members' Interests**

None.

**NP210721/4 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

None required.

**NP210721/5 Minutes**

**RESOLVED** that the Minutes of the NP Steering Group Meeting held on 28<sup>th</sup> June 2021 be confirmed as a true record subject to the following amendments;

**Minute Number NP280621/5 e) PA to re-distribute the traffic survey to members of the Committee.**

**Minute Number NP2806021/5 g) SC to create a list of all local businesses in Willington.**

**NP210721/6 Questionnaire**

- Prices for production and delivery of the consultation was discussed as follows;  
£169 + vat for 1500  
£255 + vat for 3000  
£60 delivery  
This would be agreed at a later date.
- It was hoped that notification of the survey would be included in the September newsletter and the survey distributed shortly afterwards.
- The survey was discussed in depth and each question reviewed. The primary purpose of the survey was to gain evidence that parishioners had been consulted and that they were in agreement with the primary values of the NDP.

**RESOLVED**

**a) that the Clerk be asked to confirm the procedure and terms of operation of the Steering Group.**

**b) BD to take feedback provided and amend the survey and redistribute within a week.**

**c) MB to come up with a short statement to explain that an NDP was required to help control housing development within Willington. However, an NDP also needed to make provision for some housing within it and could not simply state "no more housing". The NDP however could help control the quantity, location, type and style of housing that needed to be built in the next 10 years.**

### **NP210721/7 Action Plan**

The availability of a £10k grant towards completing the Neighbourhood Plan was discussed and it was agreed that an understanding was necessary of the total costs likely to be incurred and what a reasonable timeframe for completion was.

MB agreed to informally contact a planning consultant to get further details.

Other sources of funding to complete the NDP would need to be identified and sourced once budgetary costs were confirmed.

**RESOLVED that the Clerk be asked to contact Melbourne/Repton Parish Councils to see if they could provide an outline of the likely cost of completion of the NDP.**

The Meeting closed at 9.00 pm

The date for the next Meeting was agreed as Tuesday 17<sup>th</sup> August 2021.