

**Minutes of the Ordinary Parish Council Meeting**  
**Held on Tuesday 14<sup>th</sup> September 2021 at The Old School, Castleway, Willington**

**Present:** P. Allsopp (Chair), M. Bartram, T. Bartram, C. Blanksby, J. Houghton, I. Hudson, C. Mead, S. Mead, and S. Macpherson  
Cllr M. Ford (SDDC and DCC  
Members of the Public  
D. Townsend (Clerk)

**140921/1 To receive apologies for absence**

An apology for absence was received from Cllr I. Walters.

**140921/2 Variation of Order of Business**

None.

**140921/3 Declaration of Members' Interests**

Cllr A. Macpherson declared a personal interest in Minute Number 140921/25(a) as he was known the Applicant, in Minute Number 140921/23 as a Member of the Licensing Authority (SDDC), and in Minute Number 140921/16 as he was a Member of Derbyshire Wildlife Trust.

**140921/4 Public Speaking, including County, District and Police Representation.**

Cllr Martyn Ford reported that

- an initial business case for the Freeport development had now been submitted to Government.
- Derbyshire County Council (DCC) were launching a business support scheme (Vision Derbyshire)
- applications were now open for secondary school places
- Countryside Services (DCC were considering charges on the Station Car-park in Willington. This was in the very early stages, and initial discussions were taking place.

Councillor Ford also agreed to chase up cutting back the trees on Hall Lane, and also confirmed that although a landowner and a parishioner had completed some work cutting back the hedge obscuring the footpath on Repton Road, he would continue to pursue the undergrowth being cut back in this area.

The overgrowth on the bridge to Etwall was also raised, although it was acknowledged that this was not an official footpath. Cllr Ford agreed to investigate this matter.

Cllr A. Macpherson (SDDC) reported that the District Council were behind on considering planning applications. He also agreed to confirm to all members of the Parish Council when the bins were due to be removed from Twyford Road Playing Fields and also arrange for them to be emptied as they were full and residents were leaving bottles etc. on the floor adjacent to the site.

**140921/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 13<sup>th</sup> July 2021.**

**RESOLVED to agree and sign the Minutes as a true and accurate record.**

**140921/6 To note and agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 19<sup>th</sup> July 2021.**

**RESOLVED to agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 19<sup>th</sup> July 2021.**

**140921/7 To note and agree the recommendations within the non-confidential Minutes of the Neighbourhood Plan Steering Group Committee Meetings held on 21<sup>st</sup> July, 17<sup>th</sup> August and 7<sup>th</sup> September 2021.**

**RESOLVED to agree the recommendations within the non-confidential Minutes of the Neighbourhood Plan Steering Group Committee Meeting held on 21<sup>st</sup> July, 17<sup>th</sup> August and 7<sup>th</sup> September 2021.**

**140921/8 To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 22<sup>nd</sup> July 2021.**

**RESOLVED to agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 22<sup>nd</sup> July 2021.**

**140921/9 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

Not Required

**140921/10 Finance – Income and payments to August 2021**

To note the income and payments made August 2021 in accordance with Minute Number 130721/12 (attached at Annexe A to the Minutes).

**NOTED.**

**140921/11 Finance – Income and payments to 14<sup>th</sup> September 2021**

To approve the income and payments to 14<sup>th</sup> September 2021. All invoices were available for inspection (attached at Annexe B to the Minutes).

**RESOLVED that all income and payments as submitted be agreed. The Clerk to get further information on the two direct debits for EON and that the Zoom payment be cancelled as this was no longer required.**

**140921/12 To confirm and agree the accounts to month ending 31<sup>st</sup> August 2021**

**RESOLVED that the accounts and bank reconciliation to month ending 31<sup>st</sup> August 2021 as submitted, be agreed.**

**140921/13 Clerks Report**

It was reported that the AGAR had been completed, and would be reported formally at next month's Council Meeting.

**NOTED.**

**140921/14 Neighbourhood Development Plan Steering Group Terms of Reference**

Further to a Meeting of the above Group, a change of responsibilities and delegation had been recommended to Council (Minute Number NP170821/8).

**RESOLVED that the new Terms of Reference as proposed be agreed.**

**140921/15 Request to use Twyford Road Playing Fields for a Firework Display and Financial Contribution to the Event**

Willington Scout Group requested permission to run the village firework display on 6th November 2021 on Twyford Road Playing Field. It was confirmed that this event was fully insured and registered with the relevant Authorities.

**RESOLVED that permission be given to allow this event to go ahead, and that a £200 s137 grant be given to the Scouts to go towards the cost of purchasing fireworks.**

**140921/16 Flood Risk Management**

Further to a recent meeting with Officers from South Derbyshire District Council (SDDC), and a meeting with a representative of Derbyshire Wildlife Trust, it was

**RESOLVED to recommend to SDDC that the £50k s106 money that was available for flood alleviation works be allocated to Derbyshire Wildlife Trust to purchase adjacent land to their current site and to complete scrape works, ditch work and to re-route the brook.**

(Cllr Macpherson did not participate in this item as he was a Member of Derbyshire Wildlife Trust).

### **140921/17 Village Green Application – Twyford Road Playing Fields**

Further to Minute Number 130721/20, a quote had been received from a law firm specialising in Local Government matters. This was in excess of the amount already approved (up to £2000.00).

**RESOLVED that Geldhards be instructed to go ahead as per their quotation up to a total cost of £3500.**

### **140921/18 Update on S106 Projects**

- a) Twyford Road Playing Field – it was reported that there other options for the proposed layout were being discussed to make the most of the community space. This included the provision of FA standard portacabin changing rooms, and the options for storage. Cllrs Houghton and Allsopp agreed to liaise with the Architect and report back to Council. The Informal Working Group will also speak to potential users of the building to establish their requirements and budgets etc.
- b) Tennis Court Refurbishment – this work was now completed among the contractor had agreed to re-visit to look at weeds which were growing through the surface.

### **140921/19 Willington Old School Trust Meeting Verbal Update**

Cllr Hudson reported that the Old School was fully open for use now, although the last 18 months had been very challenging. They had received two grants from SDDC which had enabled them to re-open. Broadband would also be installed within the next two months, and further maintenance was being considered. It was asked if the Old School could identify if a hearing loop/PA system was still required by users. Cllr Hudson agreed to liaise.

### **140921/20 Tennis Court Maintenance**

**RESOLVED that the Clerk asks the Grounds Maintenance Contractor to provide a quote for the following;**

- a) **Weeding around the internal perimeter of the tennis courts.**
- b) **Cutting back the overhanging bushes/trees on the right hand side of the gate to the tennis courts.**
- c) **Weedkilling the area on the courts where the weeds are coming through the surface.**
- d) **Put the issue of re-siting a shelter from the Marina to the tennis courts on the next RAC Agenda.**

### **140921/21 Quotation from Bowls Club**

Further to a request for a condition report on the Bowls Club Pavilion, a quotation for a new roof had been forwarded to the Parish Council.

**RESOLVED that the Clerk thank the Bowls Club for the quote which is noted, and ask that they identify any future concerns with the state of the building.**

### **140921/22 Verbal Update – Calon**

It was reported that Cllrs Houghton and Allsopp had met the Site Manager from Calon (which was in Administration). He had indicated that the fence adjacent to the railway and Calon site would be repaired. An additional fence adjacent to the Twyford Road Playing Fields also needed repairing, and he asked the Parish Council if they might contribute to this repair. There was evidence that young people had been entering the site in this area. Calon also indicated that they might agree to the lay-bys at the entrance to the village being blocked to try to dissuade people dropping litter, but this would be at the Parish Council's expense. He was also asked to cut back the vegetation protruding from the Calon site.

The Site Manager had agreed to provide a response to this meeting which would be reported to Council in due course.

**NOTED**

### **140921/23 Statement of Licensing Policy and Local Area Profile Plan**

**NOTED**

### **140921/24 Correspondence**

- a) Email from a resident on DCC's Maintenance Programme

This email raised concern on the state of the pavements in Willington, particularly in respect of St Michaels Close.

**RESOLVED that the Clerk writes to Cllr Ford asking him to request a review of this area, as it was agreed that it was in a particularly poor condition.**

- b) Email from a resident on miscellaneous matters

**RESOLVED that the Clerk writes to Cllr Ford asking him to request that DCC reviews the low branches, and the large hedges on Oaks Road as they are becoming obtrusive to pedestrians, and that all other matters (Benches on the canal path, slope from Castle Way to the canal path and the Village Green, Repton Rd), are considered by the FOSG Committee.**

- c) Email from DCC Place Traffic Management regarding a resident's previous correspondence relating to the junction at St Michaels Church in Willington

**NOTED**

- d) Email from Guides thanking WPC for the use of TRPF

**NOTED**

- e) Email re Little Library

**NOTED**

### **140921/25 Planning Applications**

- a) DMPA/2021/1220 Outline application (matters of access to be considered now with matters of layout, scale, appearance and landscaping reserved for later consideration) for the erection of three dwellings at 38, Hall Lane, Willington, Derby, DE65 6DR.

**NOTED**

Cllr A. Macpherson declared a personal interest in this matter and didn't participate.

- b) DMPA/2021/1041 The erection of a timber framed gazebo structure, balustrade and steps to existing decking and replacement of c.30 metres of existing fencing to the existing beer garden at The Green Man Public House, 1 Canal Bridge, Willington, Derby, DE65 6BQ. An extension for comments has been agreed with the Planning Authority until no later than 15.9.21.

**NOTED**

- c) Decision Notice in regards to CM9/0620/19 at Willington Quarry (attached at Item 25c).

**NOTED**

**9.00 pm RESOLVED that the Meeting continue to enable all business to be concluded.**

### **140921/26 Exclusion of the Press and Public**

**RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**

### **140921/27 Outdoor Gym Installation**

A report and photos had been circulated to all CouncilLors following a complaint from a resident following the installation of the outdoor gym on Hall Park Play Area. Cllrs Walters and Blanksby had also visited the site.

**RESOLVED that no further action would be taken at the current time.**

### **140921/28 Memorial Trees**

An update on recent Memorial Tree enquiries was circulated to all Councillors

**RESOLVED that the Clerk write to the original enquirer advising that this was still being pursued, and that FOSG Committee pursue this with both CEMEX and Derbyshire Wildlife Trust to see if they might have any opportunities to pursue this**

The Meeting closed at 9.25 pm

**ANNEXE A**

PAYMENTS/INCOME APPROVED AUGUST 2021 (APPROVED UNDER DELEGATED POWERS – MINUTE NUMBER 130721/12) REPORTED TO COUNCIL SEPTEMBER 2021

| Date    |      | Name                        | Description   | VAT     | Total inc VAT |
|---------|------|-----------------------------|---|---------|---------------|
|         |      |                             | <b>INVOICES ATTACHED</b>                                      | £       | £             |
| 13.8.21 | BACS | South Derbys CVS            | Salaries (July)   |         | 907.65        |
| 13.8.21 | BACS | G. McCulloch                | Litter Picking/Play Area Inspection/Grds Mtce (Inv 47)        |         | 444.00        |
| 13.8.21 | BACS | G. McCulloch                | Routine Grounds Maintenance June (Inv 34)                     |         | 720.00        |
| 13.8.21 | BACS | G. McCulloch                | Routine Grounds Maintenance July (Inv 44)                     |         | 720.00        |
| 13.8.21 | BACS | Willington Village Hall     | Room Hire (Invoices 1251 & 1277)                              |         | 24.00         |
| 13.8.21 | BACS | J. Houghton - Reimbursement | Zoom Invoice 1.8.21 (99872042)                                | 2.40    | 14.39         |
| 13.8.21 | BACS | J. Houghton - Reimbursement | Xero Invoice 1.8.21 (9233888)                                 | 4.80    | 28.80         |
| 13.8.21 | BACS | Firs Farm Nursery           | Empty, refill, water and hand plant 10 x 3 tier planters      | 144.14  | 864.84        |
| 13.8.21 | BACS | 2Commune                    | 2 additional email accounts                                   | 14.00   | 84.00         |
| 13.8.21 | BACS | Urban Canopy                | Tree Works  |         | 1550.00       |
| 13.8.21 | BACS | Clean Courts                | Tennis Court Refurb   | 1170.00 | 7020.00       |
|         |      |                             | <b>FROM BANK STATEMENT (to be reported in September 2021)</b> |         |               |
|         |      |                             | <b>PAYMENTS</b>   |         |               |
|         |      |                             |   |         |               |
|         |      |                             | <b>INCOME</b>   |         |               |
|         |      |                             |   |         |               |
|         |      |                             |   |         |               |
|         |      |                             |   |         |               |

| Date    |      | Name                        | Description  | VAT     | Total inc VAT |
|---------|------|-----------------------------|--|---------|---------------|
|         |      |                             | <b>INVOICES ATTACHED</b>                               | £       | £             |
| 14.9.21 | BACS | South Derbys CVS            | Salaries (Inv 9817)                                    |         | 1211.27       |
| 14.9.21 | BACS | Willington Village Hall     | Room Hire (Inv 1309)                                   |         | 6.00          |
| 14.9.21 | BACS | A/A                         | A/A (Inv 1310)   |         | 12.00         |
| 14.9.21 | BACS | A/A                         | A/A (Inv 1288)   |         | 12.00         |
|         |      | Willington Village Hall     | Sub Total  |         | 30.00         |
| 14.9.21 | BACS | G. McCulloch                | Litter Picking/Play Area Inspection/Grds Mtce (Inv 53) |         | 490.00        |
| 14.9.21 | BACS | G. McCulloch                | Routine Grounds Maintenance (Inv 51)                   |         | 720.00        |
| 14.9.21 | BACS | J. Houghton - Reimbursement | Zoom Invoice 30.8.21 (105005403)                       | 2.40    | 14.39         |
| 14.9.21 | BACS | J. Houghton - Reimbursement | Xero Invoice 1.9.21 (9481752)                          | 4.80    | 28.80         |
| 14.9.21 | BACS | B. Davis                    | Willington Village News (Jul/Aug 21)                   |         | 221.40        |
| 14.9.21 | BACS | Zurich Insurance Premium    | Invoice 508840852 (Insurance Premium Tax (IPT))*       | 163.58* | 1526.90       |
| 14.9.21 | BACS | PKF                         | Audit 2020-21 Invoice                                  | 60.00   | 360.00        |
|         |      |                             | <b>FROM BANK STATEMENT</b>                             |         |               |
|         |      |                             | <b>PAYMENTS</b>  |         |               |
| 1.7.21  | DD   | EON                         | TRPF   |         | 47.85         |
| 1.7.21  | DD   | SDDC                        | CEMETERY   |         | 43.00         |
| 1.7.21  | DD   | SDDC                        | TENNIS COURT   |         | 30.00         |
| 19.7.21 | DD   | EON                         | TRPF   |         | 20.62         |
| 2.8.21  | DD   | SDDC                        | CEMETRY  |         | 43.00         |
| 2.8.21  | DD   | SDDC                        | TENNIS COURT   |         | 30.00         |
| 4.8.21  | DD   | EON                         | TRPF   |         | 44.77         |
| 18.8.21 | DD   | EON                         | TRPF   |         | 19.92         |
|         |      |                             | <b>INCOME</b>  |         |               |
| 9.7.21  |      | SDDC                        | PRECEPT  |         | 22870.00      |
| 31.8.21 |      | HMRC                        | VAT REFUND   |         | 3973.39       |