

**Minutes of the Ordinary Parish Council Meeting
Held on Tuesday 12th October 2021 at The Old School, Castleway, Willington**

Present: P. Allsopp (Chair), M. Bartram, T. Bartram, C. Blanksby, J. Houghton, I. Hudson, S. Mead, A. Macpherson, S. Macpherson and I. Walters.
Cllr M. Ford (SDDC and DCC)
Members of the Public
D. Townsend (Clerk)

121021/1 To receive apologies for absence

An apology for absence was received from Cllr C. Mead.

121021/2 Variation of Order of Business

None.

121021/3 Declaration of Members' Interests

Cllr A. Macpherson declared a personal interest in Minute Number 121021/18 as he was a business acquaintance of the Contractor.

121021/4 Public Speaking, including County, District and Police Representation.

- a) A resident spoke in relation to Minute Number 121021/16. She said that the tennis courts were a valuable village resource and that Willington Parish Council should look at providing tennis coaching for Willington residents to encourage usage, rather than considering allowing non-residents to play.
- b) Cllr Martyn Ford reported that work was being carried out on Vere Close, and re-lining works on Beech Avenue was imminent. He added that Derbyshire County Council (DCC) were also reviewing their policy on traffic activated speed signs, with a view to the possibility of allowing Parish Councils to install their own signage.
In response to questions, he added that the issue of the undergrowth and hedges on Repton Road had been escalated to the relevant Cabinet Member and he would ask a tree specialist to look at a beech tree on the corner of Old Hall Lane as the bark appeared to be coming off to see if any treatment was required.

121021/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 14th September 2021.

RESOLVED to agree and sign the Minutes as a true and accurate record.

121021/6 To confirm and agree as a true record the non-confidential Minutes of the Willington Ordinary Parish Council Meeting held on 21st September 2021.

RESOLVED to agree and sign the Minutes as a true and accurate record.

121021/7 To note and agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 20th September 2021.

RESOLVED to agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 19th July 2021.

121021/8 To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 23rd September 2021.

Consideration of these Minutes was postponed until the next Meeting.

121021/9 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not Required

121021/10 Finance – Income and payments to 12th October 2021

To approve the income and payments to 12th October 2021. All invoices were available for inspection (attached at Annexe A to the Minutes).

RESOLVED that all income and payments as submitted be agreed.

121021/11 To confirm and agree the accounts to month ending 30th September 2021

RESOLVED that the accounts and bank reconciliation to month ending 30th September 2021 as submitted, be agreed.

121021/12 Clerks Report

NOTED.

121021/13 2020/21 External Audit Report

RESOLVED to note the completion of the 2019/20 Audit and Limited Assurance Review, and also the 'Except for' Matter. The Clerk was requested to include an explanation for this comment when displaying the Notice of Conclusion.

121021/14 Risk Management Scheme

Consideration of this matter was postponed until the next Meeting.

121021/15 Freeport Meeting Update

Cllr T. Bartram gave an update following the recent Freeport Meeting (September). He advised that the interested parties were putting together a bid, via Ernst and Young but it was unknown if this would be a Development Consent Order or a traditional planning application. Egginton had already submitted a full flooding report, and it may be pertinent for Willington to produce a similar document.

RESOLVED that this matter, to include consideration of the appointment of a working group be included on the Agenda for the next Meeting.

121021/16 Tennis Courts

RESOLVED that Cllr Houghton reports back to the RAC Committee ideas on how to promote the tennis courts and the possibility of offering coaching.

121021/17 Allotment Regulations

RESOLVED that the policy is adequate as exists and requests be considered by Council on an individual basis.

121021/18 Condition of the Willington Christmas Tree

RESOLVED that the offer of the Contractor to replace the tree, digging a larger planting pit and replacing the substrate with top soil be accepted. However, before this is replaced, it was agreed that a soil test be carried out to ensure there were no toxins.

The Contractor should also be advised that he is requested to offer the Council a choice of tree, and also advise the Council when the new tree was being planted. All future actions (including the choice of tree) to be referred to the RAC Committee.

(Cllr Macpherson did not participate in this item as he was a business associate of the Contractor).

121021/19 Christmas Lights

RESOLVED that delegated authority be given to the Clerk in consultation with Cllr Houghton to purchase additional Christmas lights and batteries up to a value of £100.00.

121021/20 Correspondence

RESOLVED a) that the Clerk write to the resident advising them that procedurally this can not be done by the Parish Council. b) that the Clerk writes to SDDC to ask them whose responsibility maintenance of this land is. Clerk to copy in Cllr A. Macpherson.

121021/21 Planning Matters to be considered

DMPA/2021/1467. The conversion of garage into living space and the replacement of existing conservatory with single storey rear extension at 172 Twyford Road, Willington, Derby, DE65 6DG.

NOTED

121021/22 Exclusion of the Press and Public

RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

121021/23 Correspondence (Exempt)

RESOLVED that the Grounds Maintenance Contractor be asked to carry out the work as detailed at a cost of £50.00.

121021/24 Memorial Trees

RESOLVED to allow negotiations to continue, and that FOSG Committee continue to liaise with CEMEX and Derbyshire Wildlife Trust.

The Clerk left the Meeting during consideration of the following items.

121021/25 Staffing Update

RESOLVED that the Staffing Committee be delegated to carry out interviews and appoint a suitable candidate for the role of Clerk/RFO.

121021/26 Appointment of a Locum

RESOLVED that a temporary Locum be appointed on the terms as agreed.

The Meeting closed at 8:50 pm

ANNEXE A

PAYMENTS/INCOME APPROVED OCTOBER 12TH 2021

Date		Name	Description	VAT	Total inc VAT
12.10.21	BACS	South Derbys CVS	Salaries (Inv 9892)		1202.45
12.10.21	BACS	G. McCulloch	Litter Picking/Play Area Inspection/Grds Mtce (Inv 61)		309.00
12.10.21	BACS	G. McCulloch	Routine Grounds Mtce		720.00
12.10.21	BACS	J. Houghton - Reimbursement	A5 Outdoor Leaflet Holders	11.63	69.75
12.10.21	BACS	J. Houghton - Reimbursement	Xero Invoice 1.10.21 (9728682)	5.20	31.20
12.10.21	BACS	P. Allsopp - Reimbursement	Noticeboard Keys		22.60
12.10.21	BACS	D. Townsend - Reimbursement	TRPF – Toilet Keys (COVID Testers)		17.65
12.10.21	BACS	B. Davis	Willington Village News (Sept/Oct 21)		221.10
12.10.21	BACS	B. Davis	NDP Print 3000 Booklets/Delivery		448.80
12.10.21	BACS	Willington Old School Trust	Room Hire		73.85
			FROM BANK STATEMENT		
			PAYMENTS		
1.9.21	DD	SDDC	CEMETERY		43.00
1.9.21	DD	SDDC	TENNIS COURT		30.00
2.9.21	DD	EON	TRPF		36.10
20.9.21	DD	EON	TRPF		20.39
30.9.21		Unity Trust	SERVICE CHARGE		18.00
			INCOME		
15.9.21		Stubbins Hope	Burials		69.00
17.9.21		Making Plans	Newsletter		40.00
17.9.21		7Jay	Newsletter		40.00
17.9.21		Steve Frost	Newsletter		40.00
22.9.21		Cheques (3)	Burials		620.00