

**Minutes of the Ordinary Parish Council Meeting
Held on Tuesday 8th June 2021 at The Old School, Castleway, Willington**

Present: P. Allsopp (Chair), M. Bartram, T. Bartram, C. Blanksby, J. Houghton, C. Mead, S. Mead and I. Walters.

Cllr M. Ford (SDDC and DCC)

Members of the Public

D. Townsend (Locum Clerk).

080621/1 To receive apologies for absence

An apology for absence was received from Cllr A. MacPherson.

080621/2 Variation of Order of Business

None.

080621/3 Declaration of Members' Interests

None.

080621/4 Public Speaking, including County, District and Police Representation.

a) A Member of the Public spoke in reference to Minute Number 080621/19. They raised concerns over the privacy of their back garden following the installation of the outdoor gym, and asked if a member of the Parish Council could arrange to visit this site to discuss this matter.

A Member of the Public spoke in reference to Minute Number 080621/13, and asked if there were any other companies that could upgrade the website. The Clerk responded that if the Council opted to upgrade rather than have a new website, the existing company would need to complete this work.

A Member of the Public also spoke in reference to Minute Number 080621/19, and reported that young people were climbing on the outdoor gym equipment, swearing and looking directly into their garden.

b) Cllr Martyn Ford reported that COVID was still having an unprecedented effect on the work of Derbyshire County Council (DCC).

He also reported that Economy, Transport and Environment (ETE) had been renamed PLACE, South Derbyshire District Council had issued a proposal to move the recycling bins from TRPF, there were no recent major planning applications, and an arboriculturist had been asked to check the trees on Hall Lane.

c) None.

080621/5 To confirm and agree as a true record the non-confidential Minutes of the Annual Willington Parish Council Meeting held on 18th May 2021.

RESOLVED to agree and sign the Minutes as a true and accurate record subject to the amendment of 180521/47 to FOSG.

080621/6 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not Required

080621/7 Finance – Income and payments to 8th June 2021

To approve the income and payments to 8th June 2021 (attached at Annexe A to the Minutes). The Clerk also requested that two further invoices were agreed as follows;

£20.00 Grass Seed for Hall Lane Park

£20.00 Roofing Felt for allotment shed repair.

All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

080621/8 To confirm and agree the accounts to month ending 31st May 2021

RESOLVED that the accounts and bank reconciliation to month ending 31st May 2021 as submitted, be agreed.

080621/9 Clerks Report

The report was noted, and it was

RESOLVED to ask Cllr Ford to follow up item 14/2020, and the Clerk follow up item 14/2021.

080621/10 Appointment to Vacancies on Existing Committees

RESOLVED to appoint to vacancies as follows;

- Recreation and Amenities Committee
Councillors T. Bartram and Blanksby, B. Davis (Non-Council Member)
- Footpaths and Open Spaces Group
Councillors T. Bartram and Blanksby, T. Bates (Non-Council Member)
- Burial Committee
Councillor T. Bartram
- Staffing Committee
Councillor Blanksby
- Finance Committee
No New Members
- Neighbourhood Plan Working Group
B. Davis and S. Carter (Non-Council Members)

080621/11 To Elect a Chairperson for the Footpaths and Open Spaces Group

RESOLVED that Cllr T. Bartram be elected Chairman for the ensuing year.

080621/12 Signatories

In line with Committee Terms of Reference all members of the Finance Committee must agree to become signatories. Agreement to be recorded.

NOTED as no new Committee members appointed.

080621/13 Website Upgrade

Further to a report to Council which stated that the existing website did not meet the standards required for the Website Accessibility Regulations, the Council's existing provider had been approached for a quote for an updated website. A report was circulated to all members.

RESOLVED that the Clerk gets quotes for a new website.

080621/14 Freeport Meeting Update

Cllr T. Bartram provided an update on the recent Freeport Meeting. He reported that three sites were covered by this proposal, Etwall Farm, EM Airport and Ratcliffe-on-Soar power station. Leicestershire County Council were the lead Authority. Parish Councils were all expressing their concern over a) lack of information b) flooding c) noise pollution d) light pollution. The Clerk was asked to distribute any Minutes and put a link on the website. There were currently no proposals for projects that might benefit the local area, and it was suggested that the RAC Committee might consider possible projects.

080621/15 Update on S106 Projects

- a) Twyford Road Playing Field. It was reported that planning permission had been granted, and that a meeting of the Informal Working Group would be held next week to consider next steps.
- b) Tennis Court Refurbishment. It was reported that SDDC had agreed that the quote for this work was acceptable for S106 reimbursement, and that this was now being progressed.

080621/16 Update on Little Library

Difficulties in facilitating the Little Library were considered and it was;

RESOLVED that the owners of the Little Library be asked if they would consider siting it at the Church.

080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym

Cllr Walters proposed that Council might want to consider initiatives to encourage the use of the outdoor gym, to include asking a personal trainer to carry out some sessions over a set period of time, designed for particular members of the community (eg. Over 60's etc.). It was suggested that this could be funded by virement of money from the unspent sports mobile which had been set aside in the budget.

RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.

080621/18 Bowls Club Mower

Further to Minute Number 130421/19, further enquiries had been made in regard to the bowls club mower, and an independent supplier had advised that with the fault, it may be worth anything from nothing to around £135.00. Fully refurbished ones had been selling for up to £550.00 but it would need more spending on it to get it refurbished professionally. The value, if any, would also depend on if there was any life left in the cylinder.

RESOLVED that Cllr Houghton look into advertising this on Facebook Market Place.

080621/19 Correspondence

An email from a local resident had been circulated regarding the Outdoor Gym installation and perceived problems relating to privacy in a garden adjoining the site on Hall Lane.

RESOLVED that Cllrs Blanksby and Walters meet the resident on site to observe any issues and report back to Council, and that the Clerk asks the Safer Neighbourhood Team to observe the playing field when in the area.

080621/20 Exclusion of the Press and Public

RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

080621/21 Correspondence

An email was received from resident regarding a Memorial

RESOLVED that the Clerk writes to Mercia Marina and the Canal and River Trust to ask if they would consider an area of land for the planting of Memorial trees.

080621/22 Recruitment of a Parish Clerk

The Chairman reported that following agreement at Council (Minute Number 180521/52), terms and conditions as agreed were accepted by the successful applicant and it was;

RESOLVED that the applicant be appointed as soon as possible on the following terms;

Salary LC2 Point 28 (pro rata)

25 days Annual Leave plus 8 bank holidays and 2 statutory days (pro rata)

Enrolment into the Local Government Pension Scheme

15 hours per week

Working from home payment

Mileage to be paid at agreed NJC Rates

Contract of Employment – adapted from NALC template

The Meeting closed at 8.55 pm

Date		Name	Description	VAT	Total inc VAT
			INVOICES ATTACHED	£	£
8.6.21	BACS	South Derbys CVS	Finance Clerk Inv. 3196		102.96
8.6.21	BACS	2commune	Email Account	7.00	42.00
8.6.21	BACS	D. Townsend	Locum Clerk Inv. 165		1255.85
8.6.21	BACS	D. Townsend (Reimbursement)	Cemetery and Churchyard Management Training		35.00
8.6.21	BACS	G. McCulloch	Litter Picking/Play Area Inspection/Grds Mtce (Inv 26)		490.00
8.6.21	BACS	G. McCulloch	Routine Grounds Maintenance Inv. 23		720.00
8.6.21	BACS	J. Houghton - Reimbursement	Zoom Invoice 30.4.21 (83501234)	2.40	14.39
8.6.21	BACS	J. Houghton - Reimbursement	Xero Invoice 1.6.21 8755933	4.80	28.80
8.6.21	BACS	I.Walters - Reimbursement	Grass Seed - Hall Lane Playing Field		12.00
8.6.21	BACS	Reimbursement	Roofing Felt		20.00
			FROM BANK STATEMENT		
			PAYMENTS		
6.5.21	DD	EON			42.66
19.5.21	DD	EON			11.01
28.5.21	DD	EON			41.96
4.5.21	DD	SDDC			43.00
4.5.21	DD	SDDC			30.00
			INCOME		
18.5.21	BACS	NEWSLETTER INCOME(3)			140.00