

Annual Meeting Minutes of Willington Parish Council

Held on Tuesday 10th May 2022 at The Old School, Castleway, Willington

Present: Cllrs P. Allsopp (Chair), M. Bartram, J. Houghton, T. Bartram, I. Walters, C. Mead, S. Mead, S. Macpherson, A. Macpherson, I. Hudson and C. Blanksby.
Members of the Public.
Rachel Male (Clerk).

100522/1 To Elect a Chair for the Ensuing Year

A nomination was received for the position of Chair, and it was **RESOLVED** that **Cllr P. Allsopp be elected Chair for 2022/23.**

100522/2 To Elect a Vice-Chair for the Ensuing Year

A nomination was received for the position of Vice-Chair, and it was **RESOLVED** that **Cllr J. Houghton be elected Vice-Chair for 2022/23.**

100522/3 To Receive Apologies for Absence

Apologies for absence were received Cllr M. Ford (SDDC and DCC).

100522/4 Variation of Order of Business

Not required.

100522/5 Declaration of Members' Interests

None

100522/6 Public Speaking, including County, District and Police Representation.

a) No comments made.

b) In the absence of Cllr Martyn Ford, Cllr. Allsopp read out the following email update (County):

Cllr Ford has met with DCC Highways to discuss pedestrian "Refuge" locations on Twyford Rd. The width of the carriageway dictated that the best location was to the east of Orchard Close, heading towards the power station. At least one refuge is to be added, if budgets allow, we might get 2.

The application for a Village Green was refused in line with recommendations at the last DCC Planning Committee.

Members and residents may have seen a team from DCC Highways working to clear the causeway of weeds, detritus etc, hopefully this will keep the footway safer during the coming months.

A recommendation has been made that SDDC adopt the P.O.S. off Kingfisher Drive, this has still to get Full Council approval. District Cllr. Macpherson updated on this also.

Lots of other DCC News on the main County Council website.

100522/7 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 5th April 2022

RESOLVED to agree and sign the Minutes as a true and accurate record.

100522/8 To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 21st April 2022

RESOLVED to receive the non-confidential Minutes of the FOSG Committee Meeting held on 21st April 2022.

100522/9 To note and agree the recommendations within the non-confidential Minutes of the RAC Committee Meeting held on 25th April 2022

RESOLVED to receive the non-confidential Minutes of the RAC Committee Meeting held on 25th April 2022.

100522/10 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

100522/11 Finance – Income and payments to 10th May 2022

To approve the income and payments to 10th May 2022. (Attached at Annexe A to the Minutes). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

100522/12 To confirm and agree the accounts to month ending 31st March 2022

RESOLVED that the accounts and bank reconciliation to month ending 31st March 2022, as submitted, be agreed.

100522/13 To confirm and agree the accounts to month ending 30th April 2022

RESOLVED that the accounts and bank reconciliation to month ending 30th April 2022, as submitted, be agreed.

100522/14 Internal Auditor

RESOLVED to appoint either J. Taylor or B. Wood depended on their availability.

100522/15 Clerk's Report

Noted.

100522/16 Review of Delegation Arrangements to Committees, Sub-Committees, Staff and other Local Authorities.

RESOLVED that delegation agreements as submitted be approved.

100522/17 Review of Terms of Reference.

RESOLVED that Terms of Reference as submitted be approved subject to the following amendments;

- **Council (Agreed as submitted)**
- **Recreation and Amenities Committee (Agreed as submitted, subject to point 1. changing to the fourth Monday, as opposed to the third)**
- **Footpaths and Open Spaces Group (Agreed as submitted, subject to point 1. changing to the third Thursday, as opposed to the fourth)**
- **Burial Committee (Agreed as submitted)**
- **Staffing Committee (Agreed as submitted).**
- **Finance Committee (Agreed as submitted).**
- **Neighbourhood Plan Working Group (Agreed as submitted).**

100522/18 Appointment of Members to Existing Committees

RESOLVED that the following Members be appointed;

- **Recreation and Amenities Committee (6 Members of the Council 1 Non-Member of the Council
Cllrs M. Bartram, C. Mead, T. Bartam, S. Mead, S. Macpherson and J. Houghton.)**
- **Footpaths and Open Spaces Group (6 Members of the Council 8 Non-Members of the Council)**

Cllrs, T. Bartam, I. Hudson, C. Blanksby, C. Mead and S. Mead (1 Cllr Vacancy, 5 Non-Member Vacancies)

- **Burial Committee (4 Members of the Council)**
Cllrs I. Walters, J. Houghton, T. Bartram and P. Allsopp.
- **Staffing Committee (3 Members of the Council)**
Cllrs P. Allsopp C. Blanksby and S. Mead.
- **Finance Committee (5 Members of the Council)**
Cllrs P. Allsopp, J. Houghton, S. Macpherson, I. Walters and T. Bartram.
- **Neighbourhood Plan Working Group (5 Members of the Council 3 Non-Members of the Council)**
Cllrs P. Allsopp, M. Bartram, J. Houghton, C. Mead and S. Mead.

100522/19 To Elect a Chairperson for the following Committees;

- Burial Committee
- Footpaths and Open Spaces Group
- Recreation and Amenities Committee
- Staffing Committee
- Finance Committee
- Neighbourhood Plan Working Group

RESOLVED that Chairs be appointed as follows;

- **Burial Committee – Cllr I. Walters**
- **Footpaths and Open Spaces Group – Cllr. S. Mead.**
- **Recreation and Amenities Committee – Cllr M. Bartram.**
- **Staffing Committee – Cllr. C. Blanksby.**
- **Finance Committee – Cllr J. Houghton.**
- **Neighbourhood Plan Working Group – Cllr. J. Houghton.**

100522/20 Signatories

In line with Committee Terms of Reference all members of the Finance Committee must agree to become signatories.

RESOLVED that Cllrs P. Allsopp, J. Houghton S. Macpherson and I. Walters remain as signatories, Clerk to arrange for Cllr. T. Bartram to sign the necessary paperwork to become a signatory.

100522/21 Review and Adoption of Standing Orders and Financial Regulations

RESOLVED that Financial Regulations as submitted be adopted.

RESOLVED to change the Standing Orders to reflect that at the start of the meeting (public speaking) a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.

100522/22 Review of Representation on or work with external bodies and arrangements for reporting back.

RESOLVED that the following representatives be agreed;

Toyota Liaison (Chair and Vice-Chair)

John Allsop Education Foundation (Chair)

Willington Old School (Cllr I. Walters and I. Hudson)

Willington Village Hall (Cllrs J. Houghton and C. Blanksby)

Willington Carnival (Cllrs J. Houghton and C. Blanksby)

South Derbyshire Area Forum (Cllr A. Macpherson and S. Mead)

Safer Neighbourhood Meeting (Cllrs A. Macpherson and S. Mead)

SDDC Flood Liaison Committee (Cllrs J. Houghton and C. Mead)

**SDDC Joint Meeting with Parish Councils (Cllrs J. Houghton and I. Hudson)
Freeport Liaison Group (Cllr T. Bartram and I. Hudson)**

100522/23 Review of Inventory of Land and other Assets

RESOLVED that the Finance Committee be requested to review the Asset Register.

100522/24 Confirmation of Arrangements for Insurance Cover

It was confirmed that a long-term insurance policy was in place with Zurich which ends in October 2022. Clerk will look into over the next couple of months.

100522/25 Review of the Council's Complaints Procedure

RESOLVED that the document as submitted be approved.

100522/26 Review of the Council's Policies, Procedures and Practices in respect of its obligations under Freedom of Information and Data Protection Legislation

RESOLVED that the documents as submitted be approved.

100522/27 To determine the time and place of Ordinary Meetings of the Council 2022/23, up to and including the next Annual Meeting of the Council

RESOLVED that all Meetings as submitted be agreed.

100522/28 Queens Jubilee

The Councillors on the working group updated the Council on the upcoming events.

100522/29 Derbyshire Speed Indicator Devices Trial

Clerk to investigate further.

100522/30 Twyford Road Playing Field – Mowing Contract

2 quotations received.

RESOLVED to accept the quote for £110 + VAT per cut for the remainder of the financial year (31.03.2023).

100522/31 Village Green Application – Twyford Road Playing Fields Verbal Update

Derbyshire County Council at a recent planning committee meeting voted to refuse the Village Green application.

RESOLVED to write to SDDC informing them of DDC's decision to ask them what the Council can do to protect the green space.

100522/32 Twyford Road proposed community hall and changing rooms – Verbal Update

Changes to the internal plans were discussed.

RESOLVED that Cllr. Allsopp will instruct the Architect to submit these changes to SDDC.

100522/33 Freeport – Verbal Update

Cllr. Hudson updated the Council on the recent Freeport liaison meeting.

The timetable has been stated as:

Consultation (design stage) - 2nd half of 2022

Statutory Consultation – 1st half of 2023

DCO (planning) application - 2nd half of 2023

Anticipated DCO will take 1 year so earliest construction late 2024 / early 2025

100522/34 Planning Applications

a) DMPA/2022/0333 - The erection of front canopy and external cosmetic alterations at 137 Twyford Road, Willington

Noted.

- b) DMPA/2022/0270 - Demolition of existing buildings and construction of new mixed-use development, with associated works Mercia Marina, Findern Lane, Willington
Noted.
- c) DMOT/2022/0523 - The pruning of a lime tree covered by South Derbyshire District Council Tree Preservation Order no. 469 on Land adjacent 30 Hall Lane, Willington
Noted.
- d) DMPA/2022/0389 - Extension of an existing classroom to create larger learning space with the addition of a intervention room at Findern Primary School, Buckford Lane, Findern, Derby, DE65 6AR
Noted.
- e) DMPA/2022/0257 - The erection of a single storey extension to provide additional bar area, covered external seating and a new entrance porch at 11 The Green, Willington, Derby, DE65 6BP
Noted.

100522/35 Oaklands Solar Farm, village of Rosliston and east of Walton on Trent

Noted.

100522/36 Correspondence

Email regarding Willington Power Station – **trespassing. Noted.**

The Meeting closed at 9.08pm.

Willington Parish Council 10th May 2022

Payments to approve 10th May 2022					
Date	Method	Name	Description	VAT	Total Inc VAT
	BACS	Willington Village Hall	Room hire (Invoices:1571)		£ 9.00
	BACS	South Derbyshire CVS	Clerk's Salary and CVS monthly + annual fee		£ 1,241.87
	BACS	Willington Old School Trust	Room hire (1st Jan - 31st Jan 22)		£ 116.85
	BACS	DALC	Subscription		£ 700.03
	BACS	J. Houghton	Xero Invoice May 22 Inv no. 11543768	£ 5.20	£ 31.20
	BACS	G. McCulloch	Groundsman duties (invoice 4 + 8)		£ 1,212.00
	BACS	I. Walters	Reimburse for jubilee expenses		£ 99.66
	BACS	S. Macpherson	Reimburse for jubilee expenses		£ 125.85

From Unity Trust Bank Statement					
27.04.22	DD	Eon	Twyford Road, Changing Rooms Electric		£ 49.00
28.04.22	DD	Eon	Bowls Club, Electric		£ 25.00
03.05.22	DD	SDDC	Rates, Cemetery		£ 43.00
03.05.22	DD	SDDC	Rates, Tennis Courts		£ 30.00
Total				£ 5.20	£ 3,683.46

Income to note up to and including 10th May 2022					
08.04.22	BACS	SDDC	Precept		£ 29,824.50
19.04.22	BACS	Burials Income			£ 40.00
20.04-06.05.22	BACS	Allotment Income	Rent		£ 300.00
20.04-03.05.22	BACS	Newsletter Income	Advertising		£ 510.00
29.04.22	BACS	DCC	Jubilee grant		£ 200.00
Total					£ 30,874.50