

Public Rights of Way Maintenance Agreement 2022 2023

2022 05 24 Public Rights of Way Minor Maintenance Agreement 2022-23

From: [Place PROW \(Place\) <ETC.PROW@derbyshire.gov.uk>](mailto:Place.PROW@derbyshire.gov.uk)

Sent: Tue, 24 May, 2022 at 11:27 am

To:

Dear Clerk

I am contacting you about the 2022-23 Public Rights of Way Minor Maintenance Agreement (MMA).

I would like to begin by thanking your Council for its contribution to keeping paths available over the last year.

A list of paths that we will be cutting should be available online soon. This will be district based and then ordered by parish. The information will appear [here](#) and I hope you will find it useful in planning clearance works in your town/parish during 2022-23.

The MMA will continue this year as normal and we would like to hear from you to confirm that your Council wishes to participate in the scheme this financial year. Equally, we need to know if you do not intend to submit a claim; this allows us to control our budget. **Please respond before 24th June 2022.** Once you have replied informing us of your participation we will forward you the usual forms.

We have experienced some difficulties in processing claims owing to misunderstanding what constitutes a valid claim so, to assist, I have outlined the requirements of the Agreement as well as works we cannot fund.

This is an extract from the Agreement for your reference:

The Parish Council shall send to the {Executive Director for Place} after the end of each financial year a statement of the expenditure incurred during that year in maintaining public footpaths and bridleways together with copies of the minutes of the Parish Council authorising the works and certificates signed by the Chair of the Parish Council that the works were justified the costs were fair and reasonable and that the works to which the expenditure relates have been carried out to the satisfaction of the Parish Council. The statement of the expenditure shall be supported by receipted accounts and subject to the {Executive Director for Place} being satisfied as to the contents of the statement the amount expended by the Parish Council not exceeding the maximum amount set out in Paragraph two above will be reimbursed by the County Council.

Eligible work

- Clearance of surface vegetation.
- Minor surfacing work.

The claim must include

- A list of paths with the path number. Listing paths, for example, as connecting Road A to Road B will mean we have to check every reference to ensure it is a legitimate claim. Path numbers can be found on the County Council Mapping Portal www.derbyshire.gov.uk/maps
- A brief indication of the type of work e.g. stoning up, vegetation clearance.

Work we cannot fund

- Work on paths with sealed surface e.g. tarmac and flagged surfaces.
- Repairs to footbridges.

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- Litter picking and clearance of leaves – this is a District / Borough Council responsibility.
- Cutting hedges – this is a landowner responsibility.
- Paths that are NOT recorded as public rights of way. Please refer to the County Council Mapping Portal to check www.derbyshire.gov.uk/maps
- Repairs to gates and stiles - this is a landowner responsibility.
- Signposting paths from a road. We do not permit this owing to the possibility of hitting buried services.

Submitting your claim

- Submit a parish/town council invoice with a fully completed Form 2 which must be signed by the Chair of the parish/town council.
- If you are VAT registered your invoice needs to be on a headed document with your VAT number.
- PLEASE aim to submit your invoice before 31st March 2023.

Please respond, before 24th June 2022, by email to eteprow@derbyshire.gov.uk informing us whether your parish/town council intends to participate in the scheme this year.

If you have any specific questions about MMA please contact us at the same email address.

Yours sincerely

Network Planning - Highways
Place
Derbyshire County Council
County Hall, Matlock, Derbyshire DE4 3AG.
