

**Clerks Report July 2021**

	MINUTE NUMBER	RESOLUTION	ACTION
		<b>COUNCIL 8<sup>TH</sup> SEPTEMBER 2020</b>	
		<b>COUNCIL 13<sup>TH</sup> OCTOBER 2020</b>	
<b>14/2020</b>	131020/13 Traffic Calming/Speed Cameras in Willington (Cllr Blanksby)	The Locum Clerk was also asked to report the speed detection sign on Repton Road, between Church View and Kingfisher Lane which wasn't working.	Reported to DCC 16.10.20 Ref. F737971 NO FURTHER ACTION Update DCC requested 25.1.21 Update DCC requested 6.4.21 Ref. F737971. Forwarded to Cllr Ford for update 28.6.21 A/A 12.10.21
<b>17/2020</b>	131020/16 Flooding Strategy for Willington	<b>RESOLVED to set up an Informal Flooding Strategy Working Group as above, to report back to Council. The following Councillors agreed to take part; Cllrs Allsopp, M. Bartram, Houghton and Walters.</b>	All Councillors emailed and invited to participate 16.10.20
<b>19/020</b>	131020/18 Calon	<b>RESOLVED that the Locum Clerk writes to Calon asking if they would consider tidying up this village entrance.</b>	1) Email sent to Calon 16.10.20 2) Reply received from Calon; The task is currently out for tender with suppliers, the tender process is due for completion shortly with a start date of mid-November. 3) Calon emailed for update 25.1.21 4) A/A 22.2.21 5) Calon emailed for update 22.3.21 6) Calon emailed 4.6.21 7) Calon emailed 21.6.21

			8) Ongoing
<b>25/2020</b>	131020/24 Corres. received	<b>RESOLVED that the Locum Clerk contact;</b> <b>a) The developer to confirm their plans for this site</b> <b>b) The Planning Authority to check the conditions that were attached to this permission.</b> <b>This refers to Sand Brooks</b>	1) Planning emailed 16.10.20 2) No response 3) Planning emailed 6.11.20 4) Planning emailed 25.1.21 5) Cllr AM asked to chase up 22.2.21
		<b>COUNCIL 10<sup>TH</sup> NOVEMBER 2020</b>	
		<b>COUNCIL 24<sup>TH</sup> NOVEMBER 2020</b>	
		<b>COUNCIL 8<sup>TH</sup> DECEMBER 2020</b>	
		<b>COUNCIL 12<sup>TH</sup> JANUARY 2021</b>	
<b>2/2021</b>	<b>120121/10 Report of Outcome of Standards Hearing (SDDC)</b>	<ol style="list-style-type: none"> <li>1. That Willington Parish Council reviews its Code of Conduct and upgrades the Code to include, as a minimum, a clause that Councillors should not exhibit behaviour which “brings the Council or the office of Councillor into disrepute”.</li> <li>2. That Willington Parish Council considers any training opportunities to encourage team building and working together once all current Councillor vacancies are filled.</li> <li>3. That steps will be taken to explore the possibility of formally audio and video recording Committee and Council Meetings, and making those recordings available to members of the public.</li> <li>4. That Willington Parish Council seek advice on a policy or protocol relating to audio and video recording, which is legally and procedurally robust, and ensures that any recordings are not intimidatory in nature.</li> </ol>	1) Ongoing 2) Ongoing 3) Ongoing 4) Completed
<b>4/2021</b>	<b>120121/13 To Consider the Report of the Informal Working Group.</b>	<b>a) that quotes be sought for the replacement of the two bins at Willington Marina with larger (224 litre) bins, to be presented to the next Council meeting for a decision.</b>	1) SDDC emailed 19.1.21 2) SDDC emailed 19.1.21 3) Cllr AM asked to chase up 22.2.21

		<p>b) That SDDC be asked to repair/replace their bins that are damaged;</p> <ol style="list-style-type: none"> <li>1. Twyford Rd/Orchard Close</li> <li>2. Layby on Twyford Rd/Frizzams Lane</li> <li>3. Outside Post Office</li> <li>4. Beech Avenue</li> </ol>	<ol style="list-style-type: none"> <li>4) SDDC emailed 6.4.21</li> <li>5) Reported to Council May 21</li> <li>6) RAC Cttee considered 21.6.21</li> <li>7) Report to October RAC Cttee</li> </ol>
		<b>COUNCIL 9<sup>th</sup> FEBRUARY 2021</b>	
		<b>COUNCIL 9<sup>th</sup> MARCH 2021</b>	
14/2021	090321/14 Dog Mess - Response Received from Neighbourhood Warden	<p><b>RESOLVED</b> that an Informal Working Group be formed to investigate a means of gathering data to present to South Derbyshire District Council as evidence of excessive dog mess, and to ask for further action to be taken. The Working Group to consist of Cllrs Blanksby, Houghton and MacPherson.</p>	Action – Working Group See 33/2021
15/2021	090321/16 Maintenance on Pillar Clock	<p><b>RESOLVED</b> that the Locum Clerk write to the contractor and ask if there would be any financial penalties if the Council didn't take out a maintenance contract until the current warranty expired.</p>	Contractor emailed 15.3.21
		<b>COUNCIL 13<sup>th</sup> APRIL 2021</b>	
24/2021	130421/22 Mail Delivery	<p>Currently the Council does not have a formal address for delivery of mail, invoices etc., and it is suggested that a PO Box be used. The cost of PO Box Direct is £283.50 per annum.</p> <p><b>RESOLVED</b> that the Locum Clerk arrange for a PO Box Direct.</p>	ACTION – NEW CLERK
		<b>COUNCIL 18<sup>th</sup> MAY 2021</b>	

27/2021	180521/40 Noticeboard	It was reported that the Noticeboard situated outside the Co-op has been removed due to refurbishment and would not be reinstated. This was currently being stored by the Co-op but needed removing and placing into storage arranged by Willington Parish Council. <b>RESOLVED that re-use of this noticeboard be considered by the RAC Committee.</b>	RAC Cttee 21.6.21 COMPLETED – NOT REQUIRED
30/2021	180521/46 Play Area Inspections	<b>RESOLVED to ask the RAC Committee to consider the monthly play area inspections, and consider any remedial action where necessary.</b>	RAC Cttee 21.6.21
31/2021	180521/47 Public Rights of Way Minor Maintenance Agreement	<b>RESOLVED that Derbyshire County Council be advised that the Council wish to participate in the scheme 2021-22, and that FOSIG Committee be requested to look into areas where this could be used.</b>	Completed. To be considered by FOSG
<b>COUNCIL 8<sup>TH</sup> JUNE 2021</b>			
34/2021	080621/9 Clerks Report	The report was noted, and it was <b>RESOLVED to ask Cllr Ford to follow up item 14/2020, and the Clerk follow up item 14/2021.</b>	14/2020 sent Cllr Ford 28.6.21 14/2021 Working Group emailed 28.6.21
34/2021	080621/13 Website Upgrade	<b>RESOLVED that the Clerk gets quotes for a new website.</b>	Ongoing
35/2021	080621/16 Update on Little Library	<b>RESOLVED that the owners of the Little Library be asked if they would consider siting it at the Church.</b>	Emailed 10.6.21 Alternate sites are being pursued. NO FURTHER ACTION
36/2021	080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	<b>RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.</b>	IW Emailed 10.6.21 Ongoing OCT 21. NEW CLERK TO CONTACT SDDC – SPEAK DT

37/2021	080621/18 Bowls Club Mower	<b>RESOLVED</b> that Cllr Houghton look into advertising this on Facebook Market Place.	Ongoing
		<b>COUNCIL 13<sup>TH</sup> JULY 2021</b>	
40/2021	130721/14 Clerks Report	The report was noted, and an update given on Calon and their commitment to tidy up the area identified. <b>RESOLVED</b> that the Clerk complete the following actions; 14/2020 - ask Cllr Ford to follow this up.	23/7 Cllr Ford emailed. 23/7 Response received – could be a developer contribution - will follow up. 11/10 Cllr Ford emailed
41/2021	130721/16 Review of Inventory of Land and other Assets	It was requested that a map be circulated of location of all assets, and that trees be included where appropriate. <b>RESOLVED</b> that the Asset Register as submitted be approved subject to the addition of appropriate trees.	Trees adjacent to the allotments/ cemetery added. NO FURTHER ACTION
42/2021	130721/19 NDP Grant	<b>RESOLVED</b> that the Clerk be authorised to apply for a grant to assist with completion of the Neighbourhood Plan, on behalf of Willington Parish Council.	Initial enquiry was made but further information needed for full grant application. NEW CLERK TO ACTION
45/2021	130721/29 Memorial Trees	<b>RESOLVED</b> to send further correspondence to the Canal and River Trust as it was felt that the query had been misunderstood. Send a follow up letter to Mercia Marina.	16/8 Follow up letters sent. Reported to Council Sept 201
47/2021	RAC210621/6 Bins	<b>RECOMMENDED</b> a) that the Clerk investigate the purchase of larger bins, to include recycling bins and ask SDDC for a cost to empty. b) to request costs for additional bin collections at this site during the Summer months, and consider budget implications.	Ongoing – To RAC Cttee October

48/2021	RAC210621/5 Play Area Inspections	Councillors were requested to consider the recent play area inspections, identify those items in need of repair/replacement and make a recommendation to Council <b>RESOLVED that Cllrs Blanksby and Walters would inspect the loose wire on the fence and bin latch and report back to the RAC.</b>	TBC
<b>COUNCIL 14<sup>TH</sup> SEPTEMBER 2021</b>			
50/2021	140921/11 Finance – Income and payments to 14 <sup>th</sup> September 2021	To approve the income and payments to 14 <sup>th</sup> September 2021. All invoices were available for inspection (attached at Annexe B to the Minutes). <b>RESOLVED that all income and payments as submitted be agreed. The Clerk to get further information on the two direct debits for EON and that the Zoom payment be cancelled as this was no longer required.</b>	JH cancelled Zoom payment EON emailed 4 & 5 October 21 Ongoing – NEW CLERK TO PURSUE – SEE DT
52/2021	140921/16 Flood Risk Management	Further to a recent meeting with Officers from South Derbyshire District Council (SDDC), and a meeting with a representative of Derbyshire Wildlife Trust, it was <b>RESOLVED to recommend to SDDC that the £50k s106 money that was available for flood alleviation works be allocated to Derbyshire Wildlife Trust to purchase adjacent land to their current site and to complete scrape works, ditch work and to re-route the brook.</b>	Advised 24/9 NO FURTHER ACTION
53/2021	140921/17 Village Green Application – Twyford Road Playing Fields	Further to Minute Number 130721/20, a quote had been received from a law firm specialising in Local Government matters. This was in excess of the amount already approved (up to £2000.00). <b>RESOLVED that Geldhards be instructed to go ahead as per their quotation up to a total cost of £3500.</b>	Instructed. NO FURTHER ACTION
54/2021	140921/20 Tennis Court Maintenance	<b>RESOLVED that the Clerk asks the Grounds Maintenance Contractor to provide a quote for the following;</b>	GM emailed 24/9

		<p>a) <b>Weeding around the internal perimeter of the tennis courts.</b></p> <p>b) <b>Cutting back the overhanging bushes/trees on the right hand side of the gate to the tennis courts.</b></p> <p>c) <b>Weedkilling the area on the courts where the weeds are coming through the surface.</b></p> <p>d) <b>Put the issue of re-siting a shelter from the Marina to the tennis courts on the next RAC Agenda.</b></p>	Quote received. To be reported to the next RAC Meeting.
56/2021	140921/24 Correspondence	<p>a) Email from a resident on DCC's Maintenance Programme This email raised concern on the state of the pavements in Willington, particularly in respect of St Michaels Close. <b>RESOLVED that the Clerk writes to Cllr Ford asking him to request a review of this area, as it was agreed that it was in a particularly poor condition.</b></p> <p>b) Email from a resident on miscellaneous matters <b>RESOLVED that the Clerk writes to Cllr Ford asking him to request that DCC reviews the low branches, and the large hedges on Oaks Road as they are becoming obtrusive to pedestrians, and that all other matters (Benches on the canal path, slope from Castle Way to the canal path and the Village Green, Repton Rd), are considered by the FOSG Committee.</b></p>	Ongoing
57/2021	140921/28 Memorial Trees	<p>An update on recent Memorial Tree enquiries was circulated to all Councillors <b>RESOLVED that the Clerk write to the original enquirer advising that this was still being pursued, and that FOSG Committee pursue this with both CEMEX and Derbyshire Wildlife Trust to see if they might have any opportunities to pursue this</b></p>	Resident Emailed

46/2021	190721RAC/6 Play Area Inspections	<b>RECOMMENDED that the Clerk be given delegated authority to replace the old swing seat on Hall Lane Park with a new Wicksteed seat, the same as the other currently in situ.</b>	Email sent requesting a price. Awaiting confirmation and order.
47/2021	190721RAC/7 Planters	It was suggested that an article be included in September's newsletter, asking if residents or businesses would be interested in adopting a planter. It was also mentioned that SDDC were planting wild flowers in hedge rows and how nice they looked. Could the Clerk contact SDDC for Willington to be considered in the future for any such project. <b>RECOMMENDED that the increased cost be noted and the Clerk be requested to get like for like quotes from other companies.</b>	Ongoing Contractor advised to go ahead with winter planting. Audit of existing planter site to be completed before quotations can be requested.
48/2021	190721RAC/8 Bench – Station Garden	<b>RECOMMENDED that the existing Grounds Maintenance provider be asked to provide a quotation to rub down and re-varnish the benches.</b>	Quote received – passed to RAC Cttee Sept 21. To be agreed at October Council.
49/2021	190721RAC/9 Weather Shelter – Allotments	<b>RECOMMENDED that Cllr M. Bartram will repair this shelter with materials donated by Cllr Houghton.</b>	Completed NO FURTHER ACTION