

**Please note that Council meetings are recorded
Willington Parish Council
Email: clerk@willingtonpc.org.uk**

Date: 4th May 2022

To: The Chairman and Members of Willington Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Willington Parish Council, which will be held at 7pm on **Tuesday 10th May 2022** at The Old School, Castleway, Willington.

Members of the public are welcome to attend this meeting. However, social distancing will need to be considered and numbers will be limited.

Yours sincerely

Rachel Male

Rachel Male
Clerk/RFO

AGENDA

1. To Elect a Chair for the Ensuing Year

- To receive nominations
- To elect the Chair for Willington Parish Council for 2022/23
- To receive and sign the formal declaration of acceptance of office

2. To Elect a Vice-Chair for the Ensuing Year

- To receive nominations
- To elect the Vice-Chair for Willington Parish Council for 2022/23
- To receive and sign the formal declaration of acceptance of office

3. To Receive Apologies for Absence

4. Variation of Order of Business (if required)

5. Declaration of Members' Interests

- a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
- b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

6. Public Speaking, including County, District and Police Representation. Total 15 minutes

- a) At the start of the meeting a period of not more than three minutes will be made available for members of the public to comment on **any matter already on the agenda** (Standing Order 3g). While members of the public are welcome to observe the full meeting, they **may not** take an active role once the question period has closed.

- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
7. **To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 5th April 2021 (attached at Item 7)**
8. **To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 21st April 2022 (attached at Item 8).**
9. **To note and agree the recommendations within the non-confidential Minutes of the RAC Committee Meeting held on 25th April 2022 (attached at Item 9)**
10. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**
"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"
11. **Finance – Income and payments to 10th May 2022 (attached at Item 11)**
To approve the income and payments to 10th May 2022. An update may be provided at the Meeting.
Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
12. **To confirm and agree the updated accounts to month ending 31st March 2022 (attached at Item 12)**
13. **To confirm and agree the updated accounts to month ending 30th April 2022 (attached at Item 13)**
14. **Internal Auditor**
To approve the appointment of an internal auditor.
15. **Clerk's Report (attached at Item 15)**
16. **Review of Delegation Arrangements to Committees, Sub-Committees, Staff and other Local Authorities (Scheme of Delegation).**
This document can all be found on the website;
<https://www.willingtonpc.org.uk/the-council.html>
17. **Review of Terms of Reference.**
- Council
 - Recreation and Amenities Committee
 - Footpaths and Open Spaces Group
 - Burial Committee
 - Staffing Committee
 - Finance Committee
 - Neighbourhood Plan Working Group
- These documents can all be found on the website;
<https://www.willingtonpc.org.uk/the-council.html>
18. **Appointment of Members to Existing Committees** *(Please note the numbers required for each Committee are correct unless amended at Item 17 above).*

- Recreation and Amenities Committee (6 Members of the Council 1 Non-Members of the Council)
- Footpaths and Open Spaces Group (6 Members of the Council 8 Non- Members of the Council)
- Burial Committee (4 Members of the Council)
- Staffing Committee (3 Members of the Council)
- Finance Committee (5 Members of the Council)
- Neighbourhood Plan Working Group (5 Members of the Council 3 Non-Members of the Council)

19. To Elect a Chairperson for the following Committees;

- **Burial Committee**
- **Footpaths and Open Spaces Group**
- **Recreation and Amenities Committee**
- **Staffing Committee**
- **Finance Committee**
- **Neighbourhood Plan Working Group**

20. Signatories

In line with Committee Terms of Reference all members of the Finance Committee must agree to become signatories. Agreement to be recorded.

21. Review and Adoption of;

- **Standing Orders**
- **Financial Regulations**

These documents can all be found on the website;

<https://www.willingtonpc.org.uk/the-council.html>

22. Review of Representation on or work with external bodies and arrangements for reporting back, to include;

Toyota Liaison (Chair and Vice-Chair)

John Allsop Education Foundation (Chair)

Willington Old School (Cllr I. Walters)

Willington Village Hall (Cllrs J. Houghton and A. Macpherson)

Willington Arts Festival (Vacancy)

Willington Carnival (Cllrs J. Houghton and C. Blanksby)

South Derbyshire Area Forum (Cllr A. Macpherson and S. Mead)

Safer Neighbourhood Meeting (Cllr A. Macpherson and Vacancy)

SDDC Flood Liaison Committee (Cllrs J. Houghton and A. Macpherson)

SDDC Joint Meeting with Parish Councils (Cllrs A. Macpherson and J. Houghton)

Freeport Liaison Group (Cllr T. Bartram)

23. Review of Inventory of Land and other Assets (attached at Item 23)

24. Confirmation of Arrangements for Insurance Cover

To confirm that a long-term insurance policy is in place with Zurich which ends in October 2022.

25. Review of the Council's Complaints Procedure

This document can all be found on the website;

<https://www.willingtonpc.org.uk/the-council.html>

26. Review of the Council's Policies, Procedures and Practices in respect of its obligations under Freedom of Information and Data Protection Legislation

These documents can all be found on the website;

- 27. To determine the time and place of Ordinary Meetings of the Council 2022/23, up to and including the next Annual Meeting of the Council (attached at Item 27).**
- 28. Queens Jubilee**
To receive an update on the planned event and expenditure
- 29. Derbyshire Speed Indicator Devices Trial**
To consider applying for the above trial.
- 30. Twyford Road Playing Field – Mowing Contract**
To consider quotes received for the mowing of the field and agree on a contractor.
- 31. Village Green Application – Twyford Road Playing Fields Verbal Update**
To receive a verbal update on the latest information from the Village Green application
- 32. Twyford Road proposed community hall and changing rooms – Verbal Update**
To receive a verbal update on the latest information.
- 33. Freeport – Verbal Update**
To receive a verbal update on the latest Freeport developments
- 34. Planning Applications**
Any applications received after publication of the agenda will be advised at the meeting.
- a) DMPA/2022/0333 - The erection of front canopy and external cosmetic alterations at 137 Twyford Road, Willington
 - b) DMPA/2022/0270 - Demolition of existing buildings and construction of new mixed-use development, with associated works Mercia Marina, Findern Lane, Willington
 - c) DMOT/2022/0523 - The pruning of a lime tree covered by South Derbyshire District Council Tree Preservation Order no. 469 on Land adjacent 30 Hall Lane, Willington
 - d) DMPA/2022/0389 - Extension of an existing classroom to create larger learning space with the addition of a intervention room at Findern Primary School, Buckford Lane, Findern, Derby, DE65 6AR
 - e) DMPA/2022/0257 - The erection of a single storey extension to provide additional bar area, covered external seating and a new entrance porch at 11 The Green, Willington, Derby, DE65 6BP
- 35. Oaklands Solar Farm, village of Rosliston and east of Walton on Trent (attached at item 35)**
To consider Statement of Community Consultation which BayWa have issued to the Council
- 36. Correspondence**
Email regarding Willington Power Station - trespassing
- 37. Meeting close**