

Please note that Council meetings are recorded
Willington Parish Council
Email: clerk@willingtonpc.org.uk

Date: 9th September 2021

To: The Chairman and Members of Willington Parish Council

Dear Councillor

You are summoned to attend a Meeting of Willington Parish Council, which will be held at 7pm on **Tuesday 14th September 2021** at The Old School, Castleway, Willington.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely

Debra Townsend

Debra Townsend
Clerk/RFO

AGENDA

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business (if required)**
- 3. Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4. Public Speaking, including County, District and Police Representation. Total 15 minutes**
 - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public to comment on **any matter already on the agenda** (Standing Order 3g). While members of the public are welcome to observe the full meeting, they **may not** take an active role once the question period has closed.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. To confirm and agree as a true record the non-confidential Minutes of the Ordinary Willington Parish Council Meeting held on 13th July 2021 (attached at Item 5)**

- 6. To note and agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 19th July 2021 (attached at Item 6)**
- 7. To note and agree the recommendations within the non-confidential Minutes of the Neighbourhood Plan Steering Group Committee Council Meeting held on 21st July, 17th August and 7th September 2021 (attached at Item 7a, b and c).**

Please note that Minute Number NP170821/8 will be debated at Item 14 below, and therefore will be excluded from any resolution under this Item.
- 8. To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 22nd July 2021 (attached at Item 8)**
- 9. To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

“In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item”
- 10. Finance – Income and payments August 2021 (attached at Item 10)**

To note the income and payments made August 2021 in accordance with Minute Number 130721/12.
Please note that all invoices are available for inspection.
- 11. Finance – Income and payments to 14th September 2021 (attached at Item 11)**

To approve the income and payments to 14th September 2021. An update may be provided at the Meeting.
Please note that all invoices are available for inspection. Please contact the Locum Clerk if you have any questions prior to the Meeting.
- 12. To confirm and agree the accounts to month ending 31st August 2021 (attached at Item 12)**
- 13. Clerk’s Report (to follow)**
- 14. Neighbourhood Development Plan Steering Group Terms of Reference**

Further to a Meeting of the above Group, a change of responsibilities and delegation has been recommended to Council (Minute Number NP170821/8). To achieve the recommendation made by this Group will require a change in the way this Group is constituted, and it will become a Committee of the Council with delegated powers. Members of the Public who are co-opted onto this Committee will remain part of the Committee but will not have a vote on matters included on the Agenda if this recommendation is agreed. An amended Terms of Reference has been attached for information and to help with any decision (attached at Item 14).
- 15. Request to use Twyford Road Playing Fields for a Firework Display and Financial Contribution to the Event**

Willington Scout Group have requested permission to run the village firework display on 6th November 2021 on Twyford Road Playing Field (Email attached at Item 15).
- 16. Flood Risk Management**

Further to a recent meeting with Offices from South Derbyshire District Council, Willington Parish Council gave an undertaking to consider matters outlined in the attached email. A response is required as soon as possible due to timescale restraints (email attached at Item 16).

17. Village Green Application – Twyford Road Playing Fields

Further to Minute Number 130721/20, a quote has been received from a law firm specialising in LG matters. This is in excess of the amount already approved (up to £2000.00). Council's views are sought (attached at Item 17).

18. Verbal Update on S106 Projects

- a) Twyford Road Playing Field
- b) Tennis Court Refurbishment. This work has now been completed and reimbursement of s106 monies has been applied for.

19. Willington Old School Trust Meeting Verbal Update (Cllr Walters)

20. Tennis Court Maintenance (Cllr Walters)

To consider additional maintenance of Tennis Court surroundings and purchase of a rain shelter to be sited on grass area behind courts

21. Quotation from Bowls Club

Further to a request for a condition report on the Bowls Club Pavilion, a quotation for a new roof has been forwarded to the Parish Council (attached at Item 21).

22. Verbal Update – Calon

To consider a verbal update following an informal Meeting with Calon, to include a report on the boundary fence at Twyford Road Playing Fields.

23. Statement of Licensing Policy and Local Area Profile Plan

Under the Gambling Act 2005 Act, the Licensing Authority is required to prepare and publish a statement of the principles that they will apply in exercising their duty under the Act every three years. The Licensing Authority is currently undertaking a review of their Statement of Licensing Policy and Local Area Profile Plan. A copy of the proposed draft Policy and Plan is attached at Item 23. Any comments on the proposed Policy and Plan must be submitted before 1st October 2021.

24. Correspondence (attached at Item 24a), b), c), d) and e))

- a) Email from a resident on DCC's Maintenance Programme
- b) Email from a resident on miscellaneous matters
- c) Email from DCC Place Traffic Management regarding a resident's previous correspondence relating to the junction at St Michaels Church in Willington
- d) Email from Guides thanking WPC for the use of TRPF
- e) Email re Little Library

25. Planning Matters to be considered

- a) DMPA/2021/1220 Outline application (matters of access to be considered now with matters of layout, scale, appearance and landscaping reserved for later consideration) for the erection of three dwellings at 38, Hall Lane, Willington, Derby, DE65 6DR.
- b) DMPA/2021/1041 The erection of a timber framed gazebo structure, balustrade and steps to existing decking and replacement of c.30 metres of existing fencing to the existing beer

garden at The Green Man Public House, 1 Canal Bridge, Willington, Derby, DE65 6BQ. An extension for comments has been agreed with the Planning Authority until no later than 15.9.21.

c) Decision Notice in regards to CM9/0620/19 at Willington Quarry (attached at Item 25c).

26. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

27. Outdoor Gym Installation

To report on the outcome of the Meeting of Cllrs Blanksby and Walters with a resident regarding correspondence received relating to privacy (Minute Number 080621/19). Attached at Item 27.

28. Memorial Trees

To provide an update on recent Memorial Tree enquiries (attached at Item 28a) and b)).

a) Mercia Marina

b) Canal and River Trust

29. Meeting close