

Willington Parish Council
Email: clerk@willingtonpc.org.uk

Date: 8th January 2020

To: The Chairman and Members of Willington Parish Council

Dear Councillor

You are summoned to attend a Meeting of Willington Parish Council, which will be held at 7pm on **Tuesday 14th January 2020** at The Old School, Castleway, Willington.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely

Debra Townsend

Locum Clerk

AGENDA

1. To Receive Apologies for Absence

2. Declaration of Members' Interests

a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

3. Public Speaking, including County, District and Police Representation. Total 15 minutes.

a) At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter already on the agenda (Standing Order 3g). While members of the public are welcome to observe the full meeting, they **may not** take an active role once the question period has closed.

a) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

b) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. To note the non-confidential Minutes of Willington Parish Council Footpaths and Open Space Group Meeting held on 21st October 2019, and agree the recommendations therein, subject to the following; (Attached at Annexe A).

- a) 26/19 Revised Terms of Reference have been agreed by the Chair and Vice-Chair of this Group but have not been agreed by Full Council so have not been formally adopted.
- b) 32/19 Confirmation is required of where this budget has been allocated to the FOSG.
- c) To have a separate Working Group for Planning is suggested. Confirmation of how this is set up/membership/terms of reference etc. are required.
- d) Concerns relating to this Group have still not been addressed, as raised at the previous meeting.**

5. To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Extraordinary Council Meeting held on 3rd December 2019 (Attached at Annexe B).

6. To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 10th December 2019 (Attached at Annexe C).

7. To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Extraordinary Council Meeting held on 19th December 2019 (Attached at Annexe D).

8. To note the NDP Discussion Group Notes from it's Meeting held on November 27th 2019 (Attached at Annexe E)

9. To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"

10. Locum Clerk's Reports

None

11. Neighbourhood Development Plan Feedback and any Resulting Actions

12. To Receive Reports from Cllrs on Outside Bodies and of Meetings Attended

13. Finance – Income and payments to January 2020

To approve the attached income and payments to 14th January 2020. An update may be provided at the Meeting (Attached at Annexe F).

Please note that all invoices will be available for inspection at the Meeting.

14. Summer Holiday Provision 2020

South Derbyshire District Council are taking bookings for activity provision during the Summer holidays 2020. Provision is allocated on a first come, first served basis and bookings must be made by Friday 14th February 2020 (Attached at Annexe G).

15. Draft Methodology for the Strategic Housing and Land Availability Assessment

To note the consultation on the Draft Methodology for the Strategic Housing and Land Availability Assessment (SHELAA) (Attached at Annexe H).

16. Section 106 Funding

South Derbyshire District Council currently have some S106 funding available specifically for Willington and spending within the Parish, and have asked if the Parish Council wish to spend any of this funding.

Application Reference	Development Name	Contribution	Terms	Funding Available	Date funding to be spent by
9/2011/0292	Repton Road, Willington (Kingfisher Lane)	Built Facilities	To be used towards the provision of built recreational Facilities within Willington	£25,310.16	01/09/2021
9/2011/0292	Repton Road, Willington (Kingfisher Lane)	Outdoor Sports	To be used towards the provision of Outdoor Sports Facilities within Willington	£45,641.27	01/09/2021

17. FOI/SAR Requests

In order to comply with the requirement for responding to FOI/SAR requests, it is requested that the Clerk be given delegated responsibility to respond to all requests appropriately.

18. FOI Request

To note that an FOI request for a copy of video recordings of the Council Meetings held on 12th November, 3rd December and 12th December 2019 has been received.

19. Planning Applications

All Planning Applications received from SDDC have been circulated.

20. Items for Information

All items of interest have been circulated by email

21. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

22. To confirm and agree as a true record the confidential Minutes of the Willington Parish Extraordinary Council Meeting held on 19th December 2019 (Attached at Annexe I).

23. Date of the next Meeting

The date of the next Willington Parish Council Meeting is Tuesday 11th February 2020 at The Old School, Castle Way, Willington, commencing at 7.00pm.