

**Please note that Council meetings are recorded**  
**Willington Parish Council**  
**Email: clerk@willingtonpc.org.uk**

**Date: 2<sup>nd</sup> November 2021**

**To: The Chairman and Members of Willington Parish Council**

Dear Councillor

You are summoned to attend a Meeting of Willington Parish Council, which will be held at 7pm on **Tuesday 9<sup>th</sup> November 2021** at The Old School, Castleway, Willington.

**Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).**

Yours sincerely

*Rachel Male*

Rachel Male  
Clerk/RFO

### **AGENDA**

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business (if required)**
- 3. Declaration of Members' Interests**
  - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4. Public Speaking, including County, District and Police Representation. Total 15 minutes**
  - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public to comment on **any matter already on the agenda** (Standing Order 3g). While members of the public are welcome to observe the full meeting, they **may not** take an active role once the question period has closed.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. To confirm and agree as a true record the non-confidential Minutes of the Ordinary Willington Parish Council Meeting held on 12<sup>th</sup> October 2021 (attached at Item 5).**

6. **To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 23<sup>rd</sup> September 2021 (attached at Item 6).**
7. **To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 21<sup>st</sup> October 2021 (attached at Item 7).**
8. **To note and agree the recommendations within the non-confidential Minutes of the RAC Committee Meeting held on 25<sup>th</sup> October 2021 (attached at Item 8).**
9. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**  
*“In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item”*
10. **Finance – Income and payments to 9<sup>th</sup> November 2021 (attached at Item 10)**  
To approve the income and payments to 9<sup>th</sup> November 2021. An update may be provided at the Meeting.  
Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
11. **To confirm and agree the accounts to month ending 31<sup>st</sup> October 2021 (attached at Item 11).**
12. **Appointment of a Clerk**  
To note a permanent Clerk has been appointed.
13. **Clerk’s Report (attached at Item 13).**
14. **Remembrance Day Wreath Update**
15. **Risk Management Scheme**  
To review and adopt the Risk Management Scheme (attached at Item 15).
16. **Freeport Meeting Update**  
To consider appointment of a working group and meeting with other Parish Councils (attached at item 16).
17. **Station Garden Tree Update**  
To receive an update on the current situation with the tree
  - a) **Memorial Christmas Tree**  
To consider the tree becoming a memorial Christmas tree this year, and for the Council to put a small amount of funds towards decorations (attached at Item 17a).
18. **Request to use Twyford Road Playing Fields for Willington Carnival and grant request**  
To consider request from Willington Carnival to use of Twyford Road Playing Field on the 16<sup>th</sup> July 2022 and a grant to cover the purchase of gazebos and chairs (attached at item 18)
19. **DCC Snow Warden Scheme 2020-21**

To consider if the Council wishes to participate in this scheme (attached at item 19).

**20. TRPF Changing rooms**

To consider if local architect may erect their business sign on the building front (attached at item 20).

**21. Village Green Application – Twyford Road Playing Fields**

An email update from Derbyshire County Council and residents (attached at item 21)

**22. Correspondence (attached at Item 22)**

- (a) Email from resident regarding parking bays
- (b) Email from resident Letter for Willington News
- (c) Email from resident regarding public right of way and Nature Reserve at the bottom of Meadow Lane
- (d) Email from resident concerning flooding on Derwent Court
- (e) Email from SDDC regarding Potlocks

**23. Planning Matters to be considered**

- (a) DMPA/2021/1136. Change of use of two existing terraced dwellings to create seven new bed and breakfast apartments served by adjacent Public House, and retention of existing timber storage sheds for use for Public House. 4-6 Canal Bridge, Willington, Derby, DE65 6BQ.

**24. Exclusion of the Press and Public**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**

**25. Memorial Trees (attached at item 25)**

To provide an update on recent Memorial Tree enquiries at Mercia Marina.

- (a) Email from resident regarding memorial wood
- (b) Email from Mercia Marina regarding memorial wood

**26. Meeting close**