

**Willington Parish Council**  
**Email: clerk@willingtonpc.org.uk**

To; All Members of Willington Parish Council Staffing Committee  
Cllrs P. Allsopp (Chair), C. Blanksby, S. Mead.

Date: 12<sup>th</sup> October 2021

Dear Councillor

You are summoned to attend a Staffing Committee Meeting of Willington Parish Council, which will be held at 7pm on **Monday 18<sup>th</sup> October 2021** in the **Aubrey Room** at **Willington Village Hall, 6 Twyford Road, Willington, Derbyshire, DE65 6DE**.

Yours sincerely

*Debra Townsend*

Debra Townsend  
Clerk

## **AGENDA**

### **1. To Receive Apologies for Absence**

### **2. Variation of Order of Business**

### **3. Declarations of Members Interests**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking (if relevant).

(c) Members will be asked to confirm that the record is correct for Declarations of Interests for matters other than Disclosable Pecuniary Interests.

### **4. Exclusion of the Press and Public**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**

### **5. To Consider the Recruitment of a Permanent Parish Clerk/RFO**

All applications have been forwarded to Councillors, and consideration be given to;

- a) Short-list applicants for interview.
- b) Arrange interviews.
- c) Make a recommendation to Council if a suitable candidate is identified.